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### BUSINESS REVENUE & EXPENSES

**NOTE:** For home office and vehicle expenses, please complete separate sheets.

**Business Name:**

**Type of Business:** (main product or service)

I am registered for HST  Yes  No

**Internet Business Activities**

Number of websites earning income:

Website names:

Percentage of your gross income generated from website:

	Including HST	HST	Excluding HST
<b>Revenue:</b>	\$ -	-	-
		<b>Total HST Collected</b>	

**Cost of Goods Sold**

Opening Inventory (at cost)	\$ -	-	-
Purchases		-	-
Direct wage costs		-	-
Subcontracts		-	-
Other Costs		-	-
Ending Inventory		-	-
<b>Total Cost of Goods Sold:</b>	-	\$ -	-

**Expenses**

Advertising	\$ -	-	-
Meals and entertainment <input type="text"/> x 50% =	-	-	-
Bad Debts		-	-
Insurance (business)		-	-
Interest and bank charges (on business accounts)		-	-
Business tax, fees, licences, dues, memberships, and subscriptions		-	-
Office Expenses		-	-
Supplies		-	-
Professional fees (legal, accounting, etc.)		-	-
Management and administration fees		-	-
Rent (other than home office)		-	-
Repairs & Maintenance (other than home office, eg. equipment repairs)		-	-
Salaries, wages, and benefits (including employer's contribution)		-	-
Property taxes (other than home office)		-	-
Travel costs relating to business (accommodations, etc.)		-	-
Utilities (light, heat, water) (other than home office)		-	-
Telephone and other utilities (other than home office)		-	-
Delivery, freight and express		-	-
Motor Vehicle expenses (complete Vehicle Expenses tab)	<u>complete vehicle tab</u>	-	<u>complete vehicle tab</u>
Other expenses (specify)		-	-
<b>Total:</b>	\$ -	\$ -	-

**Capital Additions** (eg. Equipment, Furniture)

<input type="text"/>		-	-
<input type="text"/>		-	-
<b>Total capital additions:</b>	\$ -	-	-